Collaborative Team Responsibilities and Development

*Source: E very School, Every Team, Every Classroom: District Leadership for Growing Professional Learning Communities at Work, Robert Eaker and Janel Keating p. 93*

District Level Principal Teams

* Are composed of principals from throughout the district
* Develop role definitions and shared commitments
* Develop and adhere to team norms
* Focus on learning
* Hold regular meetings, with agendas, for decision making
* Practice and rehearse the work
* Share learning data
* Seek best practice, share, practice, and plan
* Monitor results; seek continuous improvement
* Model behavior expected of others

School-Level Team Leader Teams

* Are composed of principal, assistant principals, and team leaders
* Develop role definitions and shared commitments
* Develop and adhere to team norms
* Focus on learning
* Hold regular meetings, with agendas, for decision making
* Anticipate issues and questions
* Practice and rehearse the work
* Share learning data
* Analyze student learning, seek best practice, share, practice, and plan
* Model behavior expected of others

Collaborative Teacher Teams

* Are composed of teachers who teach the same content
* Develop and adhere to team norms
* Focus on learning
* Hold regular meetings, with agendas, for decision making
* Anticipate issues and questions
* Practice and rehearse the work
* Share learning data
* Analyze student learning, seek best practice, share, practice, and plan
* Monitor results; seek continuous improvement

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